

SAP - HR

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- Structures in SAP
 - Enterprise Structure
 - Personnel Structure
 - Organizational Structure
 - Payroll Structure
- Organizational Management
 - Objects
 - Relationships
 - Organization and Staffing
 - Expert Mode
 - Simple Maintenance
 - Reporting
- Personnel Administration
 - Number Ranges
 - Info types
 - Info groups
 - Info type Menus
 - Features
- Recruitment
 - Applicant Number Ranges
 - Info types
 - Statuses
 - Info type Menus
 - Features
- Personnel Development
 - Qualifications and Qualification Catalog
 - Configure and assign Scales
 - Training Catalog
 - Configure Business Events, Resources
 - Appraisals
 - Profile Matchup
- Time Management
 - Overview of time management functions and how they are integrated with other applications
 - Designing work schedules for mapping planned working time
 - Time management info-types
 - Absences, attendances, and deduction rules
 - Time quotas and their deduction rules
 - Automatic structuring of absence quotas
- Payroll
 - Identify and operate control mechanisms available in the payroll system
 - Encoding the payroll characteristics of wage types

- Check the payroll using the payroll log
- Determine rates of pay
- Configure Payroll Area, Control Record
- Develop payment methodologies for time-based entries
- Understand retroactive accounting
- Payroll process from payment entries to BACS.
- Reporting
 - Business Requirements
 - Statutory/Legal
 - Ad-Hoc
- Business processes in human capital management (Best Practices).
 - Recruitment and E-Recruiting
 - Mapping personnel development processes (especially performance management)
 - Training and Event Management, SAP Learning Solution
 - Enterprise Compensation Mgmt
 - Personnel cost planning
 - Reporting options
 - Employee Self-Service and Manager Self-Service